

West Manheim Township BOS Meeting Monday, January 3, 2022.

Monday, January 3, 2022, 6:00 PM - 8:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

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WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS
YEAR 2022 REORGANIZATION MEETING
MONDAY, JANUARY 3, 2022
6:00 P.M.

SWEARING IN OF NEWLY ELECTED OFFICIALS BY TOWNSHIP SECRETARY

Ruth Neiderer, Tax Collector

Harold Hartlaub, Township Supervisor

Travis Wetzel, Township Supervisor

ELECTION OF TEMPORARY CHAIRMAN

Meeting Called to Order by Temporary Chairman

Pledge to Flag/Invocation

Roll Call

NOMINATE AND ELECT

Nominations and Election of Chairman of the Board

Nominations and Election of Vice-Chairman of the Board

At this time, the newly elected Chairman will take over the meeting.

1. 2022 ORGANIZATION APPOINTMENTS

- A. Motion to appoint Michael Bowersox as Township Manager and Zoning Officer
- B. Motion to appoint Miriam Clapper as Township Secretary
- C. Motion to appoint Jennifer Thornton as Township Treasurer
- D. Motion to appoint Edwin Schneider as Township Chief of Police
- E. Motion to appoint Derrick Baker as Township Lieutenant

- F. Motion to appoint _____ as Township Roadmaster
- G. Motion to appoint Heather Bair as Township Building Code Enforcement Officer and Alternate Zoning Officer
- H. Motion to appoint Steve Harmon as Township Code Enforcement Officer and Alternate Zoning Officer
- I. Motion to appoint _____ to the Vacancy Board Chairman – accepting nominations
- J. Motion to appoint Supervisor Harold Hartlaub as Chief Administrative Officer of Pension Plans

2. **APPOINT AND ACCEPTANCE OF INDIVIDUAL FEE SCHEDULES FOR 2022**

- A. Motion to appoint Stock and Leader as Solicitor
- B. Motion to appoint C.S. Davidson as Engineer
- C. Motion to appoint Herbein C.P.A. & Consultants as Auditors
- D. Motion to appoint Joseph Kalasnik, PC as Zoning Hearing Board Solicitor
- E. Motion to appoint Group Hanover as Sewage Enforcement Officer
- F. Motion to appoint Hanover Land Services as Alternate Sewage Enforcement Officer
- G. Motion to appoint Middle Department Inspection Agency as Building Inspectors

3. **2022 ADMINISTRATIVE MOTION ITEMS**

- A. Motion authorizing the following depository institution to handle all Township accounts:
 - People’s Bank
- B. Motion to Renew all existing Ordinances and Resolutions
- C. Motion to Establish the dates and time for Board of Supervisors Meetings
 - Work Session the First Thursday of the month at 7:00 P.M.
Caucus at 6:00 P.M;
 - Regular Meeting the Third Tuesday of the month at 7:00 P.M.
Caucus at 6:00 P.M.
- D. Motion to Establish the mileage reimbursement rate at the prevailing 2022 IRS rate of 58.5 cents
- E. Motion to Establish the Manager’s, and Secretary’s bonds at \$500,000.00
- F. Motion to Establish the Treasurer’s, bond at \$3 million dollars
- G. Motion to adopt Resolution # 2022 – 01 - the Fee Schedule for Services and Permits
- H. Motion to adopt Resolution # 2022 – 02 - to allow the Transfer of Unencumbered Monies
- I. Motion to adopt Resolution # 2022 – 03 - Establishing Salaries for 2022

THIS ENDS THE RE-ORGANIZATIONAL MEETING

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
MONDAY, JANUARY 3, 2022

1. Work Session Called to Order
2. Public Comment "...all persons wishing to offer public comment must first register by signing their name, address, telephone number and email address on a "sign up" sheet to be provided by the Township Manager. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes." Res. #2017-05
3. Approval of Minutes – Regular Board of Supervisor Meeting of Tuesday, December 21, 2021
4. Correspondence
 - A. Received the following request for re-appointment
 1. Nina Rynearson – Recreation Board
 2. Michael Hawkins – Zoning Hearing Board
5. Disbursements
6. Action Items
 - A. Oath of Office for Corporal Justin Seibert
 - B. Re-Appointment to the Recreation Park Board (5-Year Term)
 1. Motion to re-appoint Nina Rynearson to the Recreation Park Board for a 5-year term ending December 31, 2026.
 - C. Re-Appointment to Zoning Hearing Board (5-Year Term)
 1. Motion to re-appoint Michael Hawkins to the Zoning Hearing Board for a 5-year term ending December 31, 2026.
 - D. Motion to Authorize Attendees and Appoint a Voting Delegate for PSATS Annual Conference – April 24-27, 2022
 - E. Motion to approve the Employment Agreements between West Manheim Township Board of Supervisors and the Chief of Police for the West Manheim Township Police Department, the Lieutenant of Police for the West Manheim Township Police Department, and the Township Manager
 - F. Authorization to advertise for the hiring of a roadmaster or equipment operator
7. Discussion Items - None

8. SUPERVISORS AND/OR PUBLIC COMMENTS:

9. Next Scheduled Meetings: Board of Supervisors Meeting - Tuesday, January 18, 2022, at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Work Session – Thursday, February 3, 2022, at 7:00 p.m. with Supervisors Caucus at 6:00 P.M.

10. Adjournment